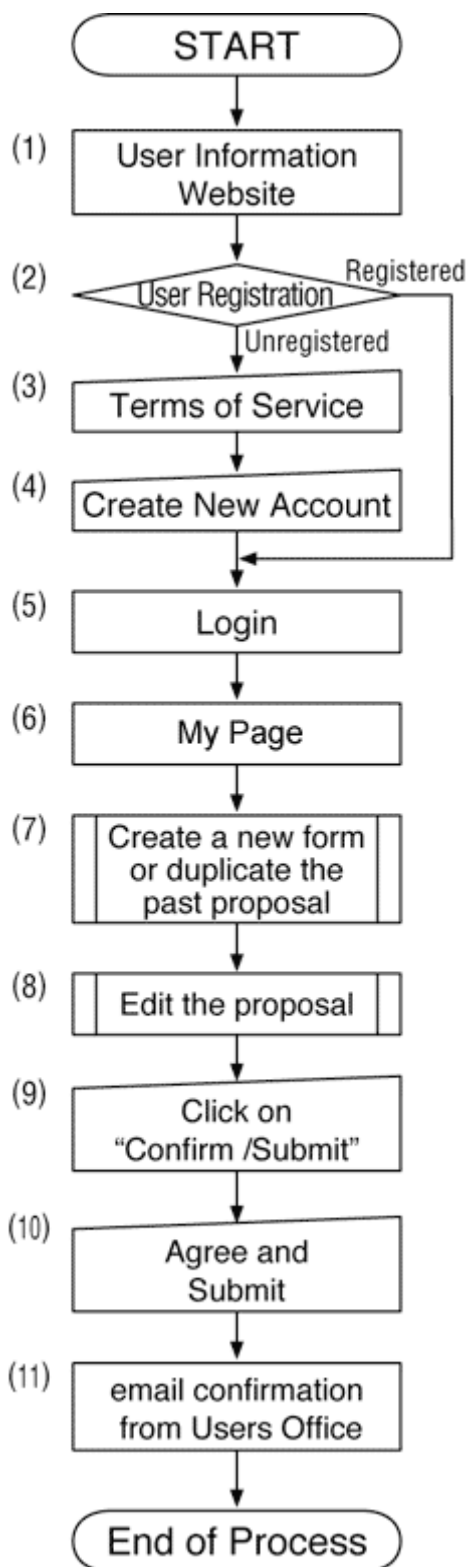


Proposal Submission

Posted By [admin](#) On 2010年00月4日 @ 10:00 AM In [Proposal Application](#) | [No Comments](#)

1. Proposal Application Procedure

Users can conduct a variety of experiments at SPring-8. Please see [Proposal System and Fees](#) for information regarding SPring-8 beamlines, types of proposals, types of use and beamtime fees, before submitting your research proposal online from My Page.



Proposal Application Procedure

Access the UI site. (1) If you are not registered as a SPring-8 user, please proceed to [the User Registration page](#) to complete user registration. (2) If you already have a user card ID number, please login with your user card ID number and password and proceed to My Page (5) (6).

Please note that only project leaders can submit proposals: if a project team member needs to submit a proposal in place of the project leader, the member must login with the project leader's user card ID number and password.

Using the web-based proposal submission system, you can create a new proposal application (7) and save/edit the data (8). You can also create two or more applications, one at a time.

In order to avoid input errors and just in case the browser crashes, etc., you are strongly encouraged to draft your application offline first using a MS Word template (available for download from the [Proposal Application Templates](#)).

To submit a proposal, click on the Submit button (9) (10). Upon successful submission, you will receive an email confirmation containing the application number (11).

Operating Environment

The web-based proposal submission system supports multiple languages using Unicode; and we recommend the following browsers for best compatibility with our system.

Recommended Browsers

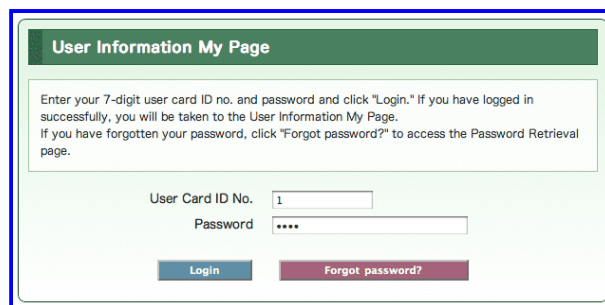
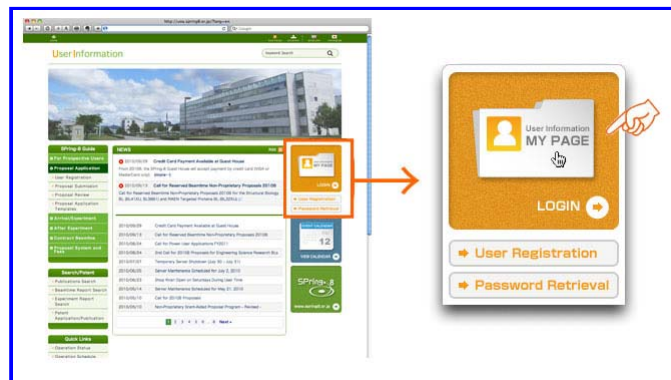
Browser	OS
Internet Explorer 7.0 or higher	Windows
Firefox 3.0 or higher	Macintosh or Windows
Safari 4.0 or higher	Macintosh

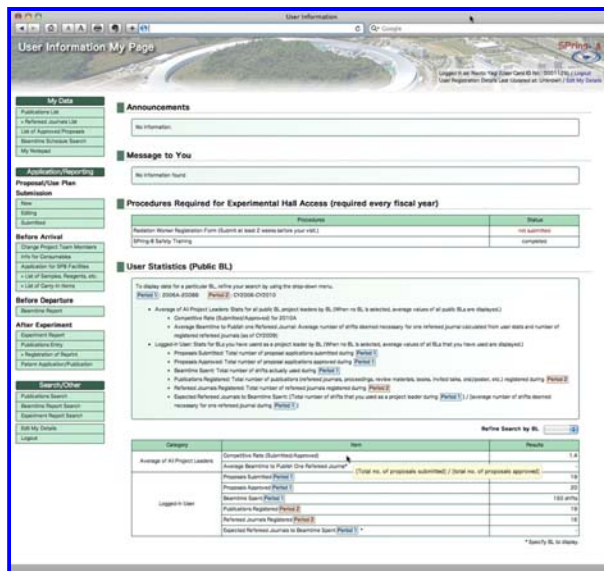
Note: Opera is not supported.

To avoid costly errors such as multiple registrations or damage or loss of data, please use the links, NOT the Back button when preparing an application.

2. Login

Please enter your user card ID number and password and click on the LOGIN button to access My Page.

A screenshot of the 'User Information My Page' login form. The form has a green header with the text 'User Information My Page'. Below the header, there is a text box containing instructions: 'Enter your 7-digit user card ID no. and password and click "Login." If you have logged in successfully, you will be taken to the User Information My Page. If you have forgotten your password, click "Forgot password?" to access the Password Retrieval page.' Below the text box, there are two input fields: 'User Card ID No.' with the number '1' entered, and 'Password' with four asterisks '****' entered. At the bottom of the form, there are two buttons: a blue 'Login' button and a red 'Forgot password?' button.



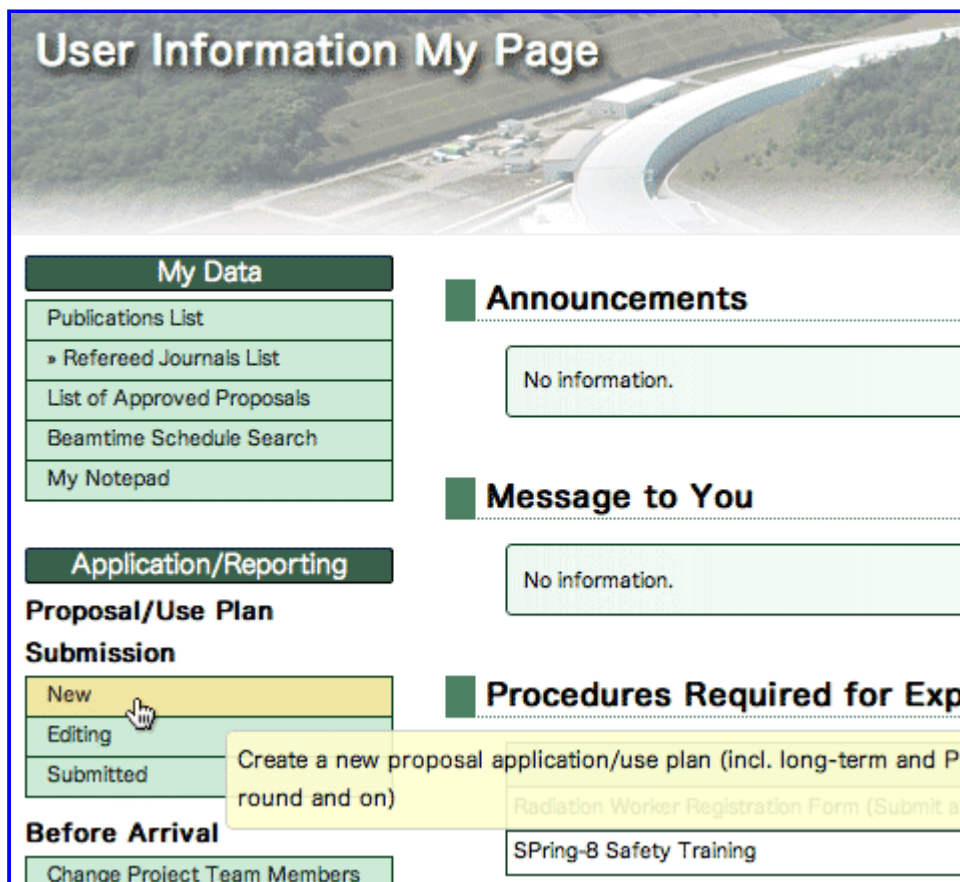
My Page

If successful, you will be redirected to My Page in a new window.

If you are inactive for one hour or more, your session will be timed out and you will have to login again. Also when you quit your browser, you have to login again. When you finish your session or leave a computer for an extended period of time, either log out or lock the machine to prevent spoofing.

3. Start Page

After logging in to My Page, you can have access to the Proposal Submission page and start preparing proposals.



On this page, select New to create a new proposal application, Editing to reedit your application temporarily saved, or Submitted to confirm the details of proposal(s) that you submitted.

To create a new application, click New, and the forms of research (proprietary or non-proprietary) and the

types of proposals will display. When either Proprietary Research or Non-Proprietary Research is selected, the START buttons of available types of proposals will turn orange; the types of proposals that you can choose vary depending on the form of research. Click START to proceed to the next page.

Proposal Application / Use Plan	STEP 1: Select the type of your research.
Logged in as You are logged in as 0000001 Tarou Koukido	<input type="radio"/> Proprietary Research (Required to pay the beam time fees)
Go to Proposal Application Top Page User Information Top Logout	<input type="radio"/> Non-Proprietary Research
	STEP 2: Select the type of your proposal. Can't click START button?
	Public Beamlines
	▶ General Proposal START Incl. 2009B reserved beamtime
	▶ Long-term Proposal (Those who wish to submit a long-term proposal must contact us first.)
	▶ Urgent Proposal START
	▶ Time-Designated Proposal START
	▶ Measurement Service Proposal START
	▶ Budding Researchers Support Proposal START
	▶ Non-Proprietary Grant-Aided Proposal (Those who wish to submit a non-proprietary grant-aid)
	▼ Priority Research Proposals
	▼ Priority Field Proposals
	Industrial Application Proposal START
	▶ Power User Proposal
	Contract Beamlines
	▶ Contract Beamlines START
	Nanotechnology Proposals
	▶ Nanotechnology Support Proposal START BL02B2/BL13XU/BL25SU/BL27SU/BL37XU/B
	▶ Nanonet Support Proposal START BL11XU/BL14B1/BL15XU/BL22XU/BL23SU (more...)

As for the START buttons that do not turn orange whether you choose either form of research, only designated users (e.g. power users) can select those types of proposals.

If you wish to submit an application for power user position, a long-term proposal or a non-proprietary grant-aided proposal, please contact the Users Office in advance to have your user account activated.

Explained below are the proposal submission pages for non-proprietary general proposals. The pages for urgent and priority research proposals are basically the same as the general proposals.

[Top of Page](#)

4. Type of Application

Choose the appropriate type of application from the table below:

New	new proposal application
Continuation*	application for the continuation of research
Reserve	application for reserved beamtime (only when reserved beamtime is available)
Annual	application for beamtime at beamlines accepting one-year proposals (applications accepted for research term B only)

*Select "Continuation" if you were unable to finish your experiment in the previous research term due to beam dump or other compelling reasons, and wish to continue the experiment in the forthcoming research

term. Select "New" when you wish to continue research after using up all the beamtime allocated in the previous research term; when there are major changes in the sample(s) or experimental method; or when the project leader changes.

5. Basic Information

This is the first page of data entry pages. On these data entry pages, you can stop editing, save, and pick up where you left off anytime before the deadline. The data entry pages consist of menu items on the left and data entry boxes on the right.

Proposal Application / Use Plan							
Logged in as You are logged in as 0000001 Tarou Koukido							
Information Application No. : Not Saved / General Proposal / Non-Proprietary Research							
Move to							
<table border="1"> <tr><td>Basic Information</td></tr> <tr><td>Project Team Members</td></tr> <tr><td>Details of Potential Hazards and Associated Safety Measures</td></tr> <tr><td>Abstract</td></tr> <tr><td>Experimental details</td></tr> <tr><td>Attachments</td></tr> </table>		Basic Information	Project Team Members	Details of Potential Hazards and Associated Safety Measures	Abstract	Experimental details	Attachments
Basic Information							
Project Team Members							
Details of Potential Hazards and Associated Safety Measures							
Abstract							
Experimental details							
Attachments							
Save							
<table border="1"> <tr><td>Save</td></tr> <tr><td>Confirm / Submit</td></tr> <tr><td>Remove</td></tr> </table>		Save	Confirm / Submit	Remove			
Save							
Confirm / Submit							
Remove							
Go to							
<table border="1"> <tr><td>Proposal Application Top Page</td></tr> <tr><td>User Information Top</td></tr> <tr><td>Logout</td></tr> </table>		Proposal Application Top Page	User Information Top	Logout			
Proposal Application Top Page							
User Information Top							
Logout							
Items with + are required fields.							
+ Title of Experiment 70 word limit	<input type="text"/>						
+ Review Field	Group : <input type="text"/> Subgroup : <input type="text"/>						
+ Research Areas	Group : <input type="text"/> Subgroup : <input type="text"/> <input type="text"/>						
Research Areas Keywords 30 word limit	<input type="text"/>						
+ Research Methods	Group : <input type="text"/> Subgroup : <input type="text"/> <input type="text"/>						
Research Methods Keywords 30 word limit	<input type="text"/>						
+ Beamline Number	Preference 1 : <input type="text"/> Preference 2 : <input type="text"/> Preference 3 : <input type="text"/>						
+ Number of Shifts Required [1 shift is 8 hours]	0.0 shifts × 0 no. of runs + 0.0 shifts × 0 no. of runs 0 no. of runs + 0.0 shifts × 0 no. of runs						
Operating mode	<input type="text" value="any"/>						
Mode (in order of preference)	Preference 1 : <input type="text"/> Preference 2 : <input type="text"/> Preference 3 : <input type="text"/> Preference 4 : <input type="text"/> Preference 5 : <input type="text"/> Others : <input type="text"/>						
Unacceptable Dates 50 word limit	<input type="text"/>						

Information required for each page is listed below. To move through the pages, use the menu.

Page	Required Information
Basic Information	title of experiment, review field, research area, research method, desired beamline, number of required shifts
Project Team Members	list of all project team members (Enter user card ID numbers and click on the Lookup User Information button.)

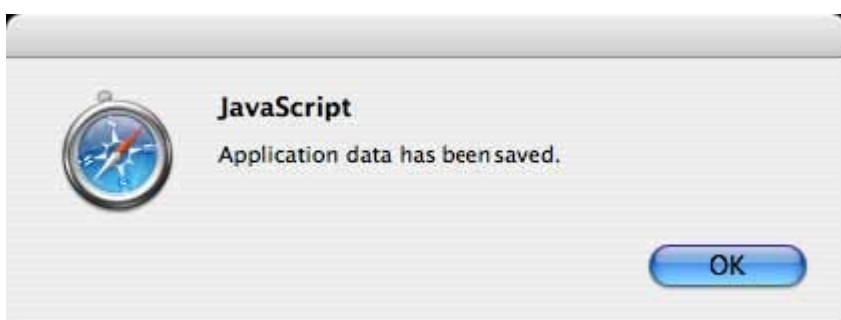
Known Safety Hazards and Measures to Be Taken	experimental samples, instrument/equipment to be brought to SPring-8
Abstract	abstract (research goal, necessity of SPring-8, etc.), preparation status of the proposed research, list of publications associated with the proposed research
Experimental Details	experimental method, reasons for your choice of beamline, how you calculated the overall beamtime requested
Publication	list of the project leader's publications associated with the proposed research
Attachments	charts/figures* illustrating the research purpose, research plan, and experimental method to be included in the "Experimental Details"
Molecules & Crystals**	details of molecules and crystals
Nanotechnology Support***	theme no., significance of the proposed research in the field of nanotechnology

*You can upload up to three images (jpg/gif/png).

**Macromolecular crystallography experiments only

*** Nanotechnology Support Proposals only

You can start anywhere you want. Please be sure to save any work in progress by clicking on the Save button, so you can have your data stored in our server and pick up where you left off.



When you finish your session or leave your computer for an extended period of time, either log out or lock the machine for security purposes.



Since the web-based proposal submission system supports multiple languages using Unicode, you can enter any Unicode characters on the data entry pages. To input special characters that cannot be typed directly from the keyboard, please refer to the OS/input method editor.

[Top of Page](#)

On the Basic Information page, you are required to provide fundamental information such as title of experiment, review field, research areas, research methods, desired beamlines, etc. Note that you must choose both main and subgroups for the "Review Field," "Review Areas," and "Research Methods."

Proposal Application / Use Plan

Logged in as
0000001 Tarow Koukido

Information
Application No. : Not Saved / General Proposal / Non-Proprietary Research /

Move to

- Basic Information
- Project Team Members
- Known Safety Hazards & Measures to Be Taken
- Abstract
- Experimental Details
- Publication
- Attachments

Tool

Items with ♦ are required fields. You cannot move through the pages until both "Group" and "Subgroup" are completed.

♦ Title of Experiment 70
word limit

♦ Review Field (for reviewer selection)

♦ Research Area

Research Area Keywords 30
word limit

♦ Research Method

Group: [L] Life Science
Subgroup: [L1] Macromolecular crystallography
[L2] Small-angle scattering of biological sample
[L3] Medical application, biomedical imaging

Group:
Subgroup:

6. Project Team Members

Enter the user card ID number of all project team members who will be involved in experimental work at SPring-8, and click on the Lookup User Information button at the bottom of the page or in the menu. Then the name and affiliation of the members will be automatically entered.

Proposal Application / Use Plan

Logged in as
You are logged in as 0000001 Tarow Koukido

Information
Application No. : Not Saved / Contract Beamlines / Non-Proprietary Research /

Move to

- Basic Information
- Project Team Members
- Details of Potential Hazards and Associated Safety Measures
- Purpose and Significance
- Method and Layout
- Attachments

Tool

- Add Row
- Lookup User Information
- User Card Number Search

Save

- Save
- Confirm / Submit
- Remove

Go to

- Proposal Application Top Page
- User Information Top
- Logout

Items with ♦ are required fields.

♦ Project Team Members

User Card Number	Name	Affiliation	Delete Row
512			
384			
2115			

Please enter User Card No. and click Lookup User Information button.

Lookup User Information

Proposal Application / Use Plan

Logged in as
You are logged in as 0000001 Tarow Koukido

Information
Application No. : Not Saved / Contract Beamlines / Non-Proprietary Research /

Move to

- Basic Information
- Project Team Members
- Details of Potential Hazards and Associated Safety Measures
- Purpose and Significance
- Method and Layout
- Attachments

Tool

- Add Row
- Lookup User Information
- User Card Number Search

Save

- Save
- Confirm / Submit
- Remove

Go to

- Proposal Application Top Page
- User Information Top
- Logout

Items with ♦ are required fields.

Project Team Members			
User Card Number	Name	Affiliation	Delete Row
0000384	Wataru Matsumoto	JASRI	Delete
0000512	Keichi Shinbe	JASRI	Delete
0002115	Masahiko Hanada	University of Hyogo	Delete

Please enter User Card No. and click Lookup User Information button.

Lookup User Information

If you need to register more than five members, click "Add Row" in the menu. When you do not know the user card ID number of the member(s), click "User Card Number Search" to find the number(s) by last/first name or affiliation.

Please note that if project team members have chosen "Do not allow" for their account settings on the User Registration page, their user card ID numbers are not displayed in the search results and their project leaders cannot find the user card ID numbers; if you are a project team member and have chosen "Do not allow," either contact your project team leader or change the account settings (My Page > "Edit My Details" link in the top right hand corner).

[Top of Page](#)

7. Known Safety Hazards and Measures to Be Taken

When you plan to use uranium/thorium or sealed radioactive materials, or conduct a microorganism experiment or a recombinant DNA experiment, choose one that applies from the pop-up menu.

Proposal Application / Use Plan

Logged in as
0000001 Tarow Koukido

Information
Application No. : Not Saved / General Proposal / Non-Proprietary Research /

Move to

- Basic Information
- Project Team Members
- Known Safety Hazards & Measures to Be Taken

Items with ♦ are required fields.

Does your proposed research involve any of the following?⁽¹⁾

Does your proposed research involve live animals (mammals, birds, or reptiles)?

What SPring-8 equipment would you like to use? 90 word limit

(1) If yes, you will be required to submit additional forms with your proposal application.

None

Uranium & Thorium

Sealed Radioactive Material

Microorganism Experiment

Recombinant DNA Experiment

High-Pressure Gas Experiment

In case you plan to bring in live animals, check the box provided for "Does your proposed research involve live animals (mammals, birds, or reptiles)."

As for "Details of samples," provide the name, shape, quantity, hazards, purpose, handling and disposal method, and safety measures (You are required to provide information of at least one sample). If you need to provide details of more than five materials, click "Add Row (Details of samples)" in the Tool menu.

In the boxes provided for “Equipment that you will bring to SPring-8,” enter the name, specifications, and safety measures of instrument/device/equipment that you plan to bring to SPring-8. In case you need to bring more than five items, click “Add Row (Equipment that you will bring to SPring-8)” in the Tool menu.

The provided boxes may seem too small to enter data due to your screen resolution. We recommend that you draft your application offline first using a MS Word template downloadable from [here](#) to avoid losing work in the event of a browser crash or unexpected logout.

8. Abstract/Experimental Details/Publication

On the Abstract page, you are required to enter the significance, purpose, characteristics, expected research results, and preparation status. As for the Experimental Details page, provide experimental details, reasons for selecting the beamline, energy/wavelength, and how you calculated the number of required shifts. On the Publication page, list the project leader’s publications associated the proposed research.

For system-related reasons, there is a word limit for each free-text field as specified below.

Required Information	Word Limit
Abstract	
– Abstract	990
– Preparation status	270
Experimental Details	
– Experimental details	990
– Reasons for selecting the beamline	140
– Energy/wavelength	50
– How you calculated the overall beamtime requested	900
Publication	
– List of related publications	2250

9. File Upload

To provide details about the proposal, you can upload up to three images. Since you cannot put the images in the free-text fields, please make sure to provide captions for the images (e.g. Fig.1, Fig.2, etc.) where they should be placed.

Click “Attachments” in the menu to go to the file upload page. To select the image(s) that you want to upload, click “Choose File.”

Please note that acceptable file formats are JPEG (.jpg/.jpeg), GIF(.gif), PNG (.png) only; that you cannot upload images without file extensions; and that each image should be no larger than 1MB in file size.

When the image is chosen, the file name will display. Confirm the file name and click “Upload.”

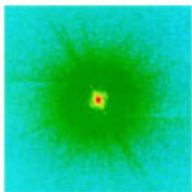
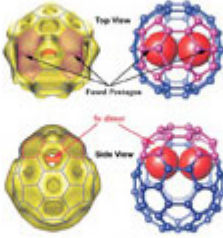
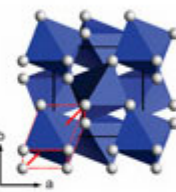
Upload image files (up to 3 files).

Fig. 1	Fig. 2	Fig. 3
Not attached.	Not attached.	Not attached.
<input type="button" value="Choose File"/> fig1.jpg	<input type="button" value="Choose File"/> fig2.jpg	<input type="button" value="Choose File"/> fig3.jpg

! Important Notes - Please read before uploading images.

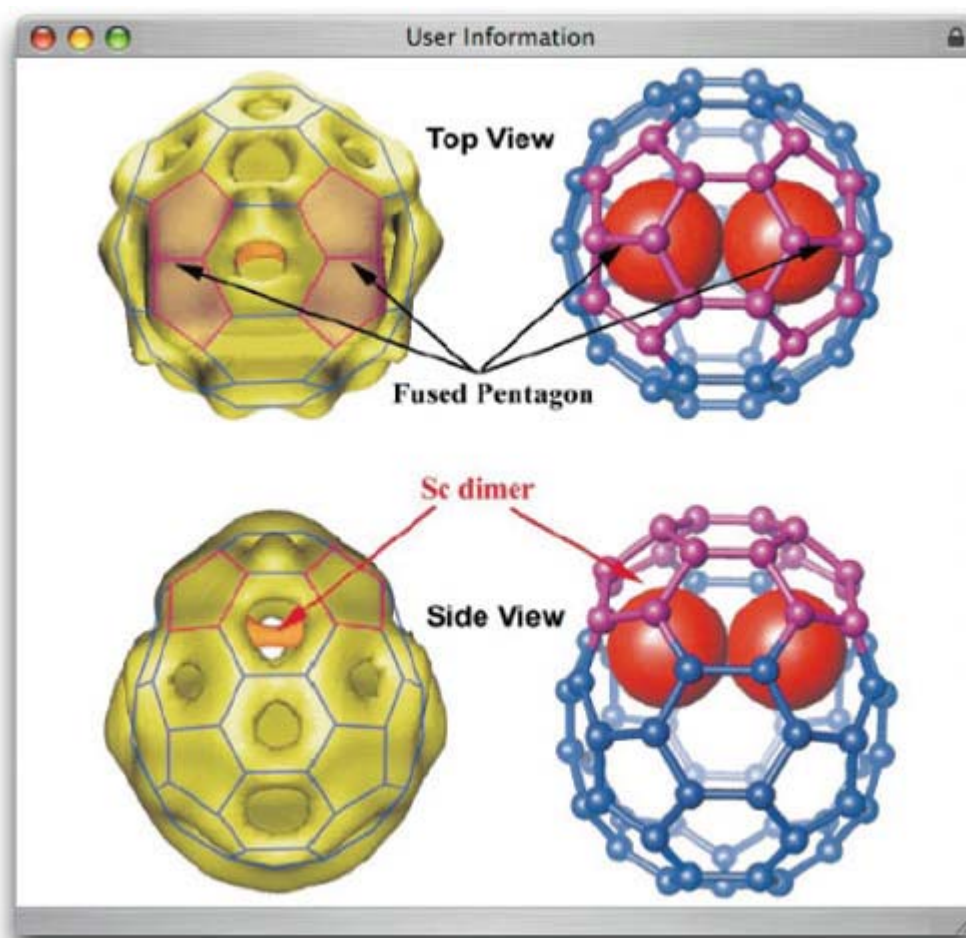
After your image has been successfully uploaded, thumbnails of the images are created.

Upload image files (up to 3 files).

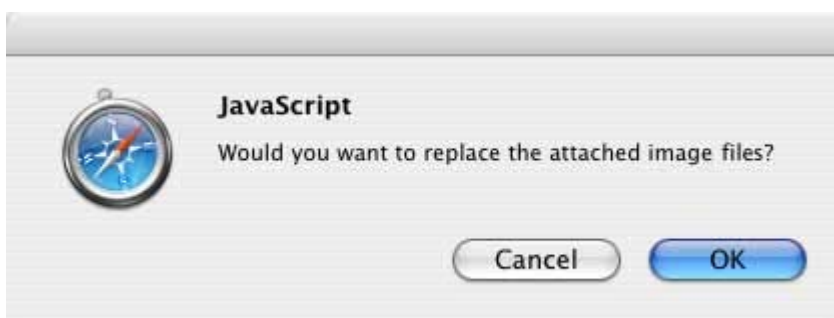
Fig. 1	Fig. 2	Fig. 3
		
Remove	Remove	Remove
Choose File no file selected	Choose File no file selected	Choose File no file selected

[Upload](#) [Reset](#)

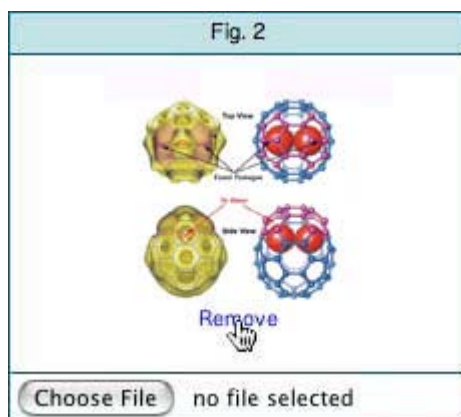
To see the full-size version of the graphic in a new window, click the thumbnail.



To replace the uploaded image, click "Choose File," choose another image, and click on the Upload button. Then a confirmation message will appear. Click OK to replace the image.



To delete the image, click on the Remove button.



[Top of Page](#)

10. Proposal Submission

To submit a proposal, click on the Confirm/Submit button.

Proposal Application

Logged in as
You are logged in as 0000001
Tarou Koukido

Information
Application No. : 2557 / General
Proposal / Non-Proprietary
Research

Move to

- Basic Information
- Project Team Members
- Details of Potential Hazards and Associated Safety Measures
- Abstract
- Experimental details
- Molecules & Crystals
- Attachments**

Save

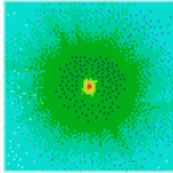
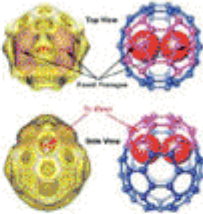
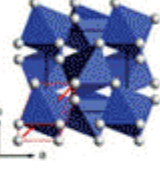
- Save
- Confirm / Submit**
- Remove

Go to

- Proposal Application Top Page
- User Information Top
- Logout

Items with ♦ are required fields.

Upload image files (up to 3 files).

Fig. 1	Fig. 2	Fig. 3
 Remove	 Remove	 Remove
Choose File no file	Choose File no file	Choose File no file

Important Notes - Please read before uploading images.

Upload Reset

Then the details of your application data will display. Please make sure that all of the information is correct and click "Submit."

Confirm

Proposal Application

Logged in as
You are logged in as 0000001 Taru Koukido

Information
Application No. : 2557 / General Proposal / Non-Proprietary Research

Move to

- Basic Information
- Project Team Members
- Details of Potential Hazards and Associated Safety Measures
- Abstract
- Experimental details
- Molecules & Crystals
- Attachments

Save

- Save
- Submit**
- Delete

Go to

- Proposal Application Top Page
- User Information Top
- Logout

Basic Information	
Title of Experiment	How to use SPYing-8 user support system
Review Field	Life Science / Macromolecular crystallography
Research Areas	Chemical Science / Chemical Analysis
Research Areas Keywords	
Research Methods	Other / Other : Proposal Submission
Research Methods Keywords	
Beamline Number	BL01B1
Number of Shifts Required [1 shift is 8 hours]	[5 shifts × 1 no. of runs] / [3 shifts × 2 no. of runs] / [2 shifts × 2 no. of runs] // (Total: 15 shifts)
Operating mode	multi bunch (essential)
Mode (in order of preference)	
Unacceptable Dates	

Top of Page

Project Team Members			
User Card Number	Name	Affiliation	
0000512	Kelchi Shinbe	(RI) 理研硬光科学研究センター	
0002115	Masahiko Hanada	高専国立 X X X X 大学	

Top of Page

Details of Potential Hazards and Associated Safety Measures		
The experiment which needs procedures.	None	
Live Animals (Mammals, Birds and / or Reptiles)		
Equipment / Instruments needed to be provided by SPYing-8		
Experimental samples and their characteristics		
Name of Material: Silicon Shape: Plate Qty: 1g Hazards: Harmless Purpose of Usage: sample Handling method and disposal method after usage: Taken back to lab Safety measures: n/a		
Instruments that users plan to bring to SPYing-8		
Instruments	Specifications	Safety measures
なし		

Top of Page

Abstract	
	<p>Users can conduct a variety of experiments at the SPYing-8. Please see the SPYing-8 Users' Guide for information regarding SPYing-8 beamlines, types of proposals, types of use and beamtime fees, and submit your research proposal online from the "Proposal Application" page by the deadline.</p> <p>If you are not registered as a SPYing-8 user, please proceed to the User Registration page to complete user registration. (2)</p> <p>If you already have a user card number, please login with your user card number and password and proceed to the Proposal Application page. (3) (4)</p> <p>Please note that only project leaders can submit proposals: if a project team member needs to submit a proposal in place of the project leader, the member must login with the project leader's user card number and password.</p> <p>Using the web-based proposal application system, you can create a new proposal application (5) and save/edit the data (6) just as you did in the paper-based application system. You can also create two or more applications, one at a time. You are advised to use a prepared text/spreadsheet to enter and edit data in order to avoid input errors and just in case your web browser unexpectedly quits.</p> <p>Operating Environment The web-based proposal application system supports multiple languages using Unicode; and we recommend the following browsers for best compatibility with our system.</p> <p>Describe preparation status of the proposed research, relationship with the proposal selected in the past and with the other proposal(s) being applied, if any, and past</p> <p>$Hf_{100}O_{20}$ 123456</p> <p>List the project leader's publication(s) associated with the proposed research (Place an asterisk next to the publications based on research at the SPYing-8.) and describe each publication briefly.</p> <p>The Terms of Service includes the "UNAUTHORIZED ACTIVITIES" and "DISCLAIMER OF WARRANTIES AND LIMITATION OF LIABILITY." Please read carefully and click "I agree" to accept the Terms of Service. Otherwise, you cannot use the web-based proposal application system. If you do not want to get your user card number displayed when others conduct search by name and/or affiliation, choose "Do not allow." In this case, your project leader cannot find your user card number; so please contact your project leader.</p>

Top of Page

Experimental details	
Reasons for selecting this beamline.	To create a new application, click New, and the forms of research (proprietary or non-proprietary) and the types of proposals will display. When either Proprietary Research or Non-Proprietary Research is selected, the START buttons (23)
How you calculated the number of shifts.	Enter the user card number of all project team members who will be involved in experimental work at the SPYing-8, and click on the "Lookup User Information" button at the bottom of the page or in the menu. Then the name and affiliation of the members will be automatically entered.

Top of Page

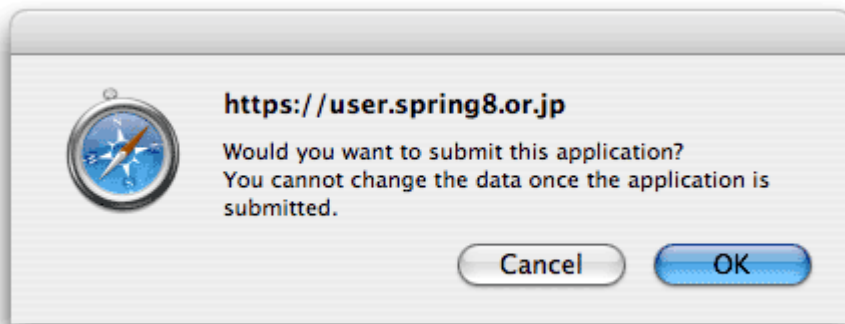
Attachments		
Fig. 1	Fig. 2	Fig. 3

Top of Page

Submit

Click either of the "Submit" buttons.

A confirmation message will appear.



When you click OK, the "Rules for Users" will display. To complete the application process, you need to agree to the "Rules for Users" by clicking "I agree."

Proposal Application

Logged in as
You are logged in as 0000001
Tarou Koukido

Information
Application No. : 2557 / General
Proposal / Non-Proprietary
Research

Agreement - In order to submit application, you need to agree to the rules for users.

Rules for Users (Non-proprietary)

Article 1: General Requirements
SPring-8 users (hereinafter referred to as "users") shall:
(i) carry out the experiments only for peaceful purposes;
(ii) take every appropriate measure to ensure the safety to their experin
(iii) comply with the provisions of the SPring-8 User Guide, issued by
(hereinafter referred to as "JASRI"), together with all relevant SPring-
(iv) comply with JASRI's instructions and directives relating to the use
(v) cooperate with other users to promote the safe and smooth operatic

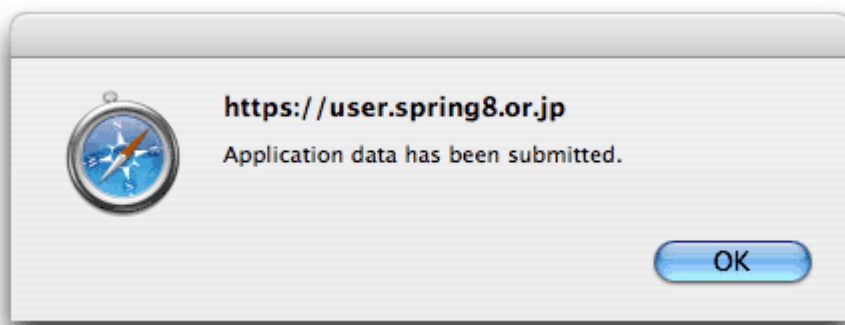
Article 2: Personal Injury Insurance
Users shall take out appropriate personal injury insurance before cond

Article 3: Research Materials and Chemicals brought to SPring-8
Users who wish to bring research materials and chemicals to SPring-8
(i) first obtain authorization from JASRI;
(ii) be responsible for the safe management of all such items at SPring
(iii) take these items away when their experiment is complete.

Article 4: Use of Facilities and Equipment
Users shall comply with JASRI's rules and regulations relating to the
follow instructions given by SPring-8 facility managers and safety cor
users shall restore SPring-8 facilities and equipment to the condition in

I do not agree. I agree.

Please note that you cannot edit the application data after submission.



Upon successful submission, you will receive a confirmation email with a copy of Agreement (Rules for Users) in PDF format attached to it.

Dear Dr. Tarou Koukido:

Thank you for applying for beamtime at SPring-8. We have received your Non-Proprietary Research Proposal.

[Application Details]

Application No. 2569
Proposal Type General Proposal
Received Date 2007.6.21 10:38 JST
Research Term 2008A

Please find attached a duplicate of "Rules for Users" in PDF format to which you agreed. Please read through and confirm the "Rules for Users" once again before coming to SPring-8.

Sincerely yours,

SPring-8 Users Office/JASRI

1-1-1 Kouto, Sayo-cho, Sayo-gun
Hyogo 679-5198 JAPAN
TEL: +81-(0)791-58-0961/FAX: +81-(0)791-58-0965

User Information website: <http://user.spring8.or.jp/>

SPring-8 website: <http://www.spring8.or.jp/>



Agreement.pdf (15.5 KB)

The submitted application data can be viewed by clicking on the Submitted button (My Page > Submitted).

The screenshot shows a web interface for proposal management. On the left, there is a sidebar with 'Go to' options: 'My Page Top' and 'Logout'. The main content area is titled 'Proposal Application / Use Plan' and shows a 'Logged in as' section for '0000001 Tarou Koukido'. Below this, there are search filters for 'Research term', 'Proposal no. (last 4 digits)', 'Application No.', 'Type of Application', and 'Type of Research'. A 'Filter' section is set to 'Editing/Current & Next Term Proposals' and 'Sort order' is 'Date Created'. A table of proposals is displayed, with the 'Submitted' section highlighted in red. The table has columns for 'Edit', 'View', and 'Submitted/Resubmitted'. The highlighted row shows a proposal with Application No. 201009994 and Proposal No. 0315, submitted on 2010/03/03 13:40:44 JST.

Important: To avoid the last minute technical problems and possible network congestion caused by heavy applicant traffic, you are strongly encouraged to complete and submit your application well in advance of the deadline. If you find any errors, please contact the [Users Office](#) via email.

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